

Short Term Study Abroad: Initial Budget

Program Name:	Art History in Italy			Location (City, Country):	Florence and Rome, Italy		
Program Leader:		PO:		Host Institution (if Applicable):	0		
College:	CAH			Department:	Visual Arts		
Exchange Rate(s) Used:	EUR to USD	1.39	N/A	1	App. Deadline	2/3/2014	Rec Deadline: 12/12/2014
Program Dates		# Nights Abroad	Estimated Enrollment		Budget Preparation Details		
Start	End		Min.	Max.	Projected	Date Initiated	Initiated By
5/12/2014	6/6/2014	26	10	14	12	9/17/2013	KD
						Last Updated	Updated By
						9/25/13	KD

REVENUE

Description	Per Student	Lump Sum	Projected Revenue
Sponsorship			
Other			
Total Program Revenue			\$ -
Per Student Revenue		\$ -	\$ -

EXPENSES

	Per Student Expenses		
	Min. Enrolled	Max. Enrolled	Projected
Instructional Costs			
Host Institution Fees	\$ -	\$ -	\$ -
Stipend for Non-Teaching Duties	0	0	0
Other			

Program Leader Expenses

Transportation to site		\$ 110.00	\$ 78.57	\$ 91.67	
Flight, Airport Parking, Mileage, Tolls, Taxi, Baggage Fees					
Lodging		\$ -	\$ -	\$ -	
Transportation at site		\$ -	\$ -	\$ -	
Train, Taxis, Metros, Flights, Shuttles, Airport Transfers, Baggage Fees					
Excursions/Providers		\$ -	\$ -	\$ -	
Meals	\$ 3,301.00	Meals Capped at \$ 3,000.00	\$ 300.00	\$ 214.29	\$ 250.00
Program Materials, Supplies		\$ -	\$ -	\$ -	
Business Calls, Internet, Fax		\$ -	\$ -	\$ -	
Insurance		\$ 4.70	\$ 3.36	\$ 3.92	
Visa, Immigration, Foreign Fees & Taxes		\$ -	\$ -	\$ -	
Incidentals		\$ -	\$ -	\$ -	

Participant Expenses

Group Flight (to site)		\$ -	\$ -
Lodging		\$ -	\$ -
Transportation at site(Taxi, Tolls, Shuttle, FLight)		\$ -	\$ -
Train, Taxis, Metros, Flights, Shuttles, Airport Transfers, Baggage Fees			
Excursions/Providers	\$ 4,199.00	\$ 4,199.00	\$ 4,199.00
Group Meals	\$ -	\$ -	\$ -
Program Materials, Supplies, Certifications, Equipment, Baggage Fees, Background Checks	\$ -	\$ -	\$ -
Insurance	\$ 32.00	\$ 32.00	\$ 32.00
Visa and Processing Fees		\$ -	\$ -

Combined Expenses

Wire Transfer Fees (\$25 each)	\$ 25.00	\$ 25.00	\$ 25.00
International Transaction Fees @ 3%	0.00%	0.00%	0.00%
Subtotal Program Expenses	\$ 4,648.20	4529	4578.666667

UCF Administrative Fees

International Studies Administrative Fee	\$ 350.00	\$ 350.00	\$ 350.00
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	ESTIMATED PROGRAM FEE	\$ 4,998.20	\$ 4,879.00	\$ 4,928.67
	ADVERTISED PROGRAM FEE	\$ 4,998.00		
Cost per day: \$ 192.23	TOTAL PROGRAM EXPENSES	\$ 40,982.00	\$ 39,928.00	\$ 59,144.00

Academic departments or colleges are not financially liable for study abroad programs, unless they explicitly and in writing provide sponsorship or decide not to cancel a program that is not expected to be financially feasible. Financial sponsorship must be approved by the chair of the sponsoring department and the dean of the college.

Initial Budget Approval

	Print Name	Date	Signature
Program Leader			
Dept. Chair			
College Dean			
OIS			