

CHECKLIST

UCF LOGISTICS



- Complete the required questionnaires on your UCF Abroad portal – including travel registration.
- Set up an appointment in the Office of Student Financial Assistance. Email our contact about how your financial aid package may apply to your program at SFStudyabroad@ucf.edu.
- Register for the corresponding course(s) required for your program participation. Pay all required fees and clear all registration holds on your myUCF account.
- If you are an international student, consult an immigration advisor in UCF Global to make sure your visa and other documents are in order.

TRAVEL LOGISTICS



- Apply – OR – renew your passport and visa (if required) immediately.
- Plan how to handle your money while abroad. This includes notifying your credit card company and bank of the dates and locations of your travel. Be aware of foreign transaction and ATM fees.
- Contact your cell phone provider to learn about service abroad and international rates.
- Make sub-leasing plans (if necessary) for your time abroad, as well as housing arrangements for after your return from your study abroad program.

SAFETY



- Complete the online pre-departure orientation and attend the in-person session.
- Discuss safety concerns and emergency contact procedures with your legal guardian.
- Familiarize yourself with the history, economy and culture of where you are going.
- Make copies of important documents (passport, visa, insurance card, prescriptions, credit cards, etc.), both to carry with you and to leave at home.
- Register with the U.S. Department of State's Smart Traveler Enrollment Program (STEP) at step.state.gov/step.
- Consider visiting Student Legal Services to draft a power of attorney to appoint someone to handle your business and financial matters while you are gone.

HEALTH



- Verify that any prescription and/or over-the-counter medication(s) you need are legal to bring into the country. Make sure you can carry enough to last the duration of your trip, plus extra in case of travel delays.
- Schedule a Travel Consultation at the Student Health Services' Travel Clinic or another trained travel medical professional.
- Check <https://wwwnc.cdc.gov/travel/destinations/list/> to learn about recommended or required vaccinations for your host country.