



APPLICATION PROCESS

Congratulations on your decision to participate in an international internship! UCF Abroad has teamed up with the Office of Experiential Learning and Partner Providers to match you with a completely customized position abroad. This unique experience allows you to gain international work experience while earning UCF credit.

MEET WITH A UCF ABROAD ADVISOR

Prior to meeting with a UCF Abroad Advisor, you must complete the following:

- ✓ Submit a copy of your resume to a UCF Abroad advisor or studyabroad@ucf.edu
- ✓ Discuss internship credits with your academic advisor and whether you will benefit from taking UCF credit for it

REVISE YOUR RESUME AND LETTER OF INTRODUCTION

After meeting with a UCF Abroad Advisor, you should make any necessary revisions. Your UCF Abroad advisor will give you an initial critique, but for a more thorough review, you should work with Career Services before moving forward.

RESEARCH PLACEMENT PARTNERS

UCF Abroad will provide you with program options that best match your requirements. You should evaluate your options by visiting the partners' websites and by contacting them. After you have done your research, you should select which one you wish to move forward with.

APPLY TO YOUR PROGRAM

Create an application on studyabroad.ucf.edu and apply to your selected partner program, through their website. You will be advised and interviewed by your partner program.

ARRANGE YOUR INTERNSHIP FOR UCF CREDITS

At this point, you must connect with Experiential Learning to notify them you are applying for an international internship and wish to receive UCF credits.

FINALIZE YOUR PARTNER APPLICATION.

You must remit a non-refundable deposit fee to your partner program for them to initiate the placement process.

WHAT HAPPENS NEXT?



1. Interview with the international company
2. Finalize your schedule with the partner and receive a formal position description
3. Submit your position to Experiential Learning and enroll for UCF credits
4. Participate in pre-departure arrangements with UCF Abroad and your partner